

Manual Toggles

Manual Toggle is a type of Centrix alarm used to report status of assets that are not monitored by RCM.

Technicians can evaluate the status of assets using existing measures (e.g. panel indicator), and use a **Manual Toggle** alarm to confirm the state as OK or FAULT.

This alarm type was developed in conjunction with the [Health Dashboards \(Legacy\)](#) feature, to allow status of non-RCM assets to be displayed on the dashboard.

Create a manual toggle

On the main menu, select **Alarms**, then **Alarm Management**.

Using the create alarm selector in the lower left of the panel, select **Manual Toggle**.

Enter the general alarm parameters on the left hand side.

If this toggle is to be used for the purpose of a [Health Dashboards \(Legacy\)](#) indicator only, then you can leave the **E-mails** and **Labels** fields blank, or de-select the **Subscribed?** checkbox. This will stop e-mail alerts being sent for this alarm.

Enter a timeout value (in hours). This will determine the expiry of the confirmed value, and is used to ensure that values are re-confirmed to a desired interval.

Updating the state of a manual toggle

On the main menu, select **Alarms**, then **Manual Toggles**.

This page will show all the **Manual Toggles** that are available in the group(s) your user account is attached to.

Home / Manual Toggles

Q Search

Enter search text...

Search By

Name Site

Show

Expired Only Fault OK

Labels

None Selected

Severity

Information
 Warning
 Average
 High
 Critical

Select Multiple Expiry

	MANUAL TOGGLE Manual Fault B Test Site	EXPIRES: 3 MINUTES AGO
	MANUAL TOGGLE Manual Fault A Test Site	EXPIRES: IN 10 HOURS
	MANUAL TOGGLE Manual Fault C Test Site	EXPIRES: IN A DAY

The listing will be sorted by **expiry** by default, showing the toggle that will expire soonest at the top.

Toggles will be shown with one of the following 3 indication icons;


	Toggle state has been confirmed OK
	Toggle state has been confirmed as FAULT

 Toggle has **EXPIRED**.

Confirming state of a single toggle

Select the toggle you want to (re-)confirm the state for.

MANUAL TOGGLE EXPIRES: IN 12 HOURS

 **Manual Fault A**
📍 Test Site

SEVERITY: **WARNING**
LAST CONFIRMED: 24/JUL/2017 09:45:56.309 +0000
LAST ALARM RAISE: 24/JUL/2017 09:45:56.309 +0000
LAST UNSUPPRESSED RAISE: 24/JUL/2017 09:45:56.309 +0000
LAST ACTIVATING RAISE: 21/JUL/2017 13:12:03.909 +0000

⚠️ Confirm FAULT ✔️ Confirm OK

Click **Confirm FAULT** to confirm the state as **FAULT**

Click **Confirm OK** to confirm the state as **OK**.

Confirming state of multiple toggles

Click the **Select Multiple** button at the top of the listing.

Click on the toggles you want to confirm **the same** state for. A tick will appear in the circle for the toggle.

Cancel Select Expiry ▼

<input checked="" type="checkbox"/>	MANUAL TOGGLE EXPIRES: 9 MINUTES AGO
	Manual Fault B 📍 Test Site
<input type="checkbox"/>	MANUAL TOGGLE EXPIRES: IN 12 HOURS
	Manual Fault A 📍 Test Site
<input checked="" type="checkbox"/>	MANUAL TOGGLE EXPIRES: IN A DAY
	Manual Fault C 📍 Test Site

Confirm FAULT for 2 Alarms Confirm OK for 2 Alarms

Click **Confirm FAULT for 2 Alarms** to confirm the state of all selected alarms as **FAULT**.

Click **Confirm OK for 2 Alarms** to confirm the state of all selected alarms as **OK**.